



PART OF **nocn** GROUP

Fees and Charges 2021-2022



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Introduction

One Awards is an education and skills charity, part of NOCN Group, with a long-standing history in accreditation and assessment. We are a leading Access Validating Agency (AVA).

2021 is our 25th Anniversary as an Access Validating Agency and we are privileged to continue to award Access to HE Diplomas to a diverse and deserving adult student population.

Our Bespoke Accreditation and Quality Mark enables our centres to offer innovative programmes of learning to meet the precise needs of their organisation and their learners.

One Awards Training is aimed at supporting and inspiring our approved centres, with a full range of CPD and Quality Assurance courses available.

As a part of the NOCN Group this enables our centres to access a wide range of products and services including, regulated qualifications, End Point Assessment along with SiteRight assured courses for the construction industry and new for 2021 vLearn a world class virtual learning environment that brings education to life.

One Awards remains your point of contact for all queries and our aim is to continue the supportive working relationships we have with our customers and as a not-for-profit organisation, we are able to pass on real financial benefits to our customers.

We continue to maintain our commitment to keep fees down as much as possible and, with this in mind, we have maintained fees across all provision.



NOCN Group is a leading Educational and Skills Charity, an ethical employer, a registered charity and a successful business. It works across the UK and internationally, creating opportunities for learning and progression for people at all stages of their careers in many sectors.

The NOCN Group is VAT registered and as such aspects of the One Awards offer are eligible for VAT, but this is explicitly explained within this document.

NOCN Group offers a fair deal to its customers, providing excellent value for the quality of products and level of service on offer. If you wish to find out details of other products NOCN Group has to offer, please find details at the back of this document.

Delivering services on behalf of





Our Commitment

Our track record speaks for itself. Since 1994 we have been offering a seamless learning accreditation service that is highly valued by our recognised centres and learners. We're vibrant, responsive and unashamedly proud of our established reputation for excellent customer service.

Our Mission

To provide a flexible range of accreditation to support learners to achieve their goals in life and work.

Our Values

Responsive

So that we can be the best we can be as professionals, departmental teams and as a charitable organisation.

Supportive

To create a safe, healthy, caring and customer responsive environment.

Honest

Acting with integrity to instil confidence in our customers, learners and colleagues.

Ethical

Transparent, fair and honest in our management and communications, promoting engagement with all.

Open

In our pursuit to share knowledge, giving constructive feedback and receptive to ideas.

Innovative

Promoting an environment where innovation and creativity are encouraged.

Respectful

Supportive behaviour towards each other, our customers and our learners. Providing an environment and service that embodies equality and diversity and inclusion of all.

"At Uplift we think of ourselves as a family, and our relationship with the team at One Awards is like the one that you have with those friends you consider to be family. All of our staff who liaise with your team comment on the fantastic service, with that special personal touch. You understand us and our learners and play an important role in our reputation as a caring and quality training provider."

Uplift Associates – One Awards/NOCN Centre since 2014

Become a One Awards Centre

Stage 1 - Application Fee

This fee is non-refundable and will be invoiced at the commencement of the Centre Recognition process

Application Fee **£250.00**

Stage 2 – Centre Set Up Fee

Once you have been approved as a One Awards Centre, a one-off fee charged to cover the initial Quality Assurance visit and the centre set up administration costs.

Centre Set Up Fee **£350.00**

These fees may be negotiated depending on a centre meeting certain criteria, please contact One Awards for further details.

Annual Fees

Our annual fees are:

- Annual Centre Fee
- One Awards Membership Fee

These relate to the period 1 August 2021 to 31 July 2022. New Centres will also be invoiced at point of approval prorated for the remaining period of the academic year.

Annual Centre Fee **£500.00**

Annual Centre Fee

The Annual Centre fee covers an extensive range of services, events and support throughout the year. You will receive an annual Centre Approval Certificate, copy of our regular e-Newsletters, plus invitations to update sessions and events, conferences and other activities organised by One Awards. You will also receive support from:

Business Development Support

- You will receive initial and on-going curriculum development support from your designated One Awards Business Development contact.

External Quality Assurer

- You will receive support from your designated One Awards External Quality Assurer, including up to two visits per year, external quality assurance activities and on-going quality improvement support and advice.

Centre Support Team – One to One Support

- One-to-one support is provided from our Centre Support Team for learner registration and certification.

One Awards Membership Fee

Our Annual Membership Fee is an optional fee. However, membership is a key part of the way we operate. Members can nominate individuals to our Board of Trustees and play a huge role in developing our mission and direction through our committee structure and working groups as well having access to a range of benefits valued at £1,000.

Membership Fee
All Centres

Annual Fee
£200.00

Membership is not transferable.

One Awards is known for our excellent customer service, our values, responsiveness and strong regional footprint but, in addition to this, we aim to offer best value. Our members are at the heart of the services we offer and we aim to support them through a range of benefits to support the continuous improvement of learning opportunities for all.

Our members include organisations across all educational sectors:

- Adult and Community Education Centres
- Employers
- Further Education Colleges
- Local Education Authorities
- Offender Learning Providers
- Pupil Reintegration Units (PRU)
- Schools and Sixth Form Colleges
- Private Training Providers
- Universities and Higher Education Institutions
- Voluntary and Community Organisations



One Awards Membership Benefits

We offer a wide range of benefits for our members including:

- Opportunity to contribute to the mission and direction of One Awards, able to nominate individuals to the Board, contributions through our committee structure and working groups.
- Opportunity to influence One Awards' strategic planning through consultation with One Awards' Senior Management Team.
- Invitations and free attendance to One Awards' events covering briefings, standardisation and guidance and forums for all One Awards' products and services.
- Joint PR opportunities promoting member organisation's success stories, events and campaigns through Social Media channels.
- One Awards Membership certificate for display in your organisation.
- Free of charge One Awards online CPD opportunities for you and your staff.
- Annual Awards - You will be able to nominate learners, staff and your organisation for our annual awards.
- Discounted rates for accredited quality assurance training via One Awards Training.
- A bespoke approach to the development of One Awards units with preferential rates for the development of multiple units.
- Access to One Awards Accredited Unit bank.
- Members can access business development support e.g. support with growth plans, completing tenders, bids for funding etc.



Bespoke Accreditation Registration and Certification Charges

Intended Credit Value Fees

The Intended Credit Value Fee is charged for units within courses. It is invoiced on receipt of learner registrations and covers both registration and certification.

Increases in a learner's credit achievement after registration are invoiced at the point of certification.

Intended Credit Value	Cost per Learner
1 – 3 credits	£16.50
4 – 6 credits	£27.50
7 – 9 credits	£35.00
10 – 12 credits	£45.00
13 – 15 credits	£57.50
16 – 18 credits	£70.00
19 – 21 credits	£80.00
22 – 24 credits	£90.00
25 – 30 credits	£100.00
31 – 40 credits	£115.00
41 - 50 credits	£120.00
51+ credits	£125.00

Late Registration Fees

We will not charge a late registration fee, but we do reserve the right to make an additional charge to cover any extra work involved. Centres must register learners within 60 working days of their course start date.

NOCN Qualification and Additional Approval Fees

All NOCN qualifications and additional approvals are charged at rates set by NOCN. Further details can be found on the NOCN website: <https://www.nocn.org.uk/centres/fees-and-charges/>



Other fees

Service or Activity	Fee
Development of One Awards Bespoke Accreditation Unit	£450.00 per unit (negotiable on volume)
Closed Bespoke Accreditation Unit – Annual Fee	£400.00 per unit
Cancellation of Learner Registration Form (VARIABLE)	£8.00 (plus VAT) per learner for any duplicate cohort registration
Replacement Unit Certificate/Official Statement	£10.00 per certificate
Replacement Diploma/Programme Certificate	£20.00 per certificate
Replacement Centre Approval or Membership Certificate	£25.00 per certificate
Events (may be subject to VAT)	As published
Bespoke Guidance and Information event (VARIABLE)	£300.00 (plus VAT) per half day (minimum charge) £600.00 (plus VAT) per full day
Non-attendance at One Awards Event on which a place was booked (VARIABLE)	£50.00 (plus VAT) per person
Additional External Quality Assurance visit or EQA Activity	£260.00 per visit or activity
Postal External Quality Assurance	£60.00 per activity
Late cancellation or postponement of an External Quality Assurance/Moderation Visit by a centre.	Cancellation or postponement of a visit less than 2 working days prior to planned visit date and time: £150.00
Additional Visit Fee (including quality assurance; programme development or investigation where a non-compliance; level 3 sanction or appeal has been placed)	£260.00 per half day (minimum charge) £520.00 per full day

One Awards reserves the right to apply other fees and charges for additional services provided, at the discretion of the Managing Director.



Access to HE Diplomas

For Centres approved to offer the Access to HE Diploma, the fees are as follows:

Annual Approved Diploma Fee

The Annual Approved Diploma Fee contributes to an extensive range of services, events and support during the year.

- **Use of the Access to HE Unit Bank**

Approved units available for use, designed to meet the needs of Access students across a wide range of subject areas.

- **External Moderation**

A team of specialist Diploma Moderators, coordinated by an experienced Lead Moderator, who will provide constructive, supportive feedback for your team on compliance with QAA and AVA requirements and discuss quality enhancements for your Access provision.

- **Access to HE Manager**

You will receive initial and on-going curriculum development support from the One Awards Access to HE Manager. Guidance is also offered on a range of practical aspects of offering Access programmes, including assessment strategies, marketing, advice and guidance for students and data analysis.

- **Free on-line resources and guidance**

A wealth of guidance, resources, training videos and other support materials are freely available on our website for providers to use. **This includes video content covering some Level 2 ungraded units which our providers can use during the delivery of their Access courses to support their students. Contact the One Awards Access to HE Manager for more details.**

- **Free training and guidance sessions**

A calendar of support sessions, training and networking events is published each year for providers to attend, including an annual Access to HE Forum attended by a wide range of Access stakeholders.

- **Centre Support Team**

One-to-one support is provided from our Centre Support Team for learner registration and certification.

- **Access to HE Results Service**

All Access to HE results are made available to Higher Education Institutions via our Secure Results Service portal. This ensures that places on HE courses can be confirmed within days of the Final Awards Board.

Annual Approved Diploma Fee

The annual approval fee is based on the number of approved diplomas within each Centre. These relate to the period 1 August 2021 to 31 July 2022.

No of approved Diplomas	Annual Fee
1 Diploma	£350.00
2 Diplomas	£400.00
3 Diplomas	£450.00
4 Diplomas	£500.00
5 Diplomas	£550.00
6 Diplomas	£600.00
7 Diplomas	£650.00
8 Diplomas	£700.00
9 Diplomas	£750.00
10 Diplomas	£800.00
11 Diplomas	£850.00
12+ Diplomas	£900.00

Access to HE Learner Registration Fees

Service or Activity		Fee
Access to HE learner registration	Learners must be registered on diplomas within 42 days of the start date of the course and on units within 84 days of the start date of the course	£160.00 per learner *£145.00 per learner for centres with 2 or more years of consecutive learner registrations
Late registration fee	For learner registrations received more than 42 days after the start of the course	Initial registration fee plus £55.00 per learner
Additional late registration fee	For learners registered within 3 working days prior to the day of the Final Awards Board	Initial registration fee plus late registration fee, plus additional £55.00 per learner
Recognition of Prior Learning	Per application	£50.00 per learner
Credit Transfer	Per application	£50.00 per learner
Amendment to a learner's registration details after 84 days from the start of the course	Per application	£50.00 per learner
Registration fee for learners wishing to re-take the full Access to HE Diploma	Per registration (the original Diploma must have been accredited by One Awards)	Full registration fee (This includes any related credit transfer fees)
Replacement Unit Certificate/ Official Statement		£10.00 per certificate
Replacement Diploma Certificate		£20.00 per certificate

As a result of the economic impact of COVID 19 the decision has been made to continue to maintain the minimum diploma registration fee to 10 learners and this will apply to all centres both existing and new.

An invoice will be raised in February to charge the additional amount to reflect the minimum registration fee for each diploma.

It should be noted that centres can register fewer than 10 learners, but will be charged the minimum registrations fee.

Access to HE Development Fees

Service or Activity		Fee
Access to HE Diploma Approval and Modification		
New Access to HE Diploma approval	Full amount payable on approval of application for a new Diploma with a 50% refund upon registration of the first cohort of learners within 12 months of approval	£1000.00 per diploma with potential £500.00 refund
Approval to deliver an AVA developed Diploma	Full amount payable on approval of application with a 50% refund upon registration of the first cohort of learners within 12 months of approval.	£500.00 per diploma with potential £250.00 refund
Major modification of an Access to HE Diploma	Full amount payable on approval of application for a new Diploma with a 50% refund upon registration of the first cohort of learners within 12 months of approval.	£500.00 per diploma with potential £250.00 refund
Minor Diploma Modification	In order to ensure that each diploma amendment is properly considered and subject to a QAA approved validation process, it is important that all applications are received by 30th June.	£50.00 per Diploma
Minor Diploma Modification – post 30 th June	Applications received after 30th June will require urgent action to meet QAA requirements.	£100.00 per Diploma
Minor Diploma Modification – post 31 st August	Any applications received after the 31st August can only be considered in extenuating circumstances and will require immediate and urgent action to ensure students are not disadvantaged.	£150.00 per Diploma
Revalidation of Access to HE Diploma	Full amount payable on approval of the revalidation with a 50% refund upon registration of the first cohort of learners within 12 months of re-validation	£500.00 per Diploma with potential refund of £250.00
Transfer Fee of approved diplomas from another AVA	The transfer fee is payable upon approval by One Awards to proceed with the transfer of Diplomas from another AVA.	£750.00
Non-participation at standardisation meetings (Vatable)	For each diploma title being delivered by a Centre, staff must participate in AVA standardisation events	£100.00 (plus VAT £120) per Diploma for non-attendance
Additional Moderation visits	Additional charges will be made when: -An additional moderation visit is required to follow-up issues of non-compliance by providers at a previous visit. -Additional moderation visits are required to sample student work and/or verify student achievement, over and above the usual two visits per year, for example when Fast Track courses are completed at a different time to the main programme.	£260.00 per event



Quality Mark Fees

Service or Activity	Fee
Application Fee (non-refundable)	£250.00
Annual Quality Mark Approval Fee (for up to five individual training activities)	£500.00 (prorated)
Annual Fee for Additional Training Activity	£150.00 per activity
Certificates for participants (mandatory)	£10.00 per certificate
Certificates for participants to include own logo	£15.00 per certificate
Replacement Certificate	£15.00 each
Annual Membership Fee (Optional)	£200.00



One Awards Training

One Awards Training is aimed at supporting and inspiring our approved NOCN Group centres. From 'bite sized' 2 hour sessions, 1 day accredited courses through to full NOCN qualifications we aim to provide a holistic programme of support to our customers.

Our bite sized courses and short accredited programmes are designed to develop the skill base of you and your teams, for example, we offer sessions in relation to employer mentoring, Apprenticeship Frameworks vs Standards and the crucial differences between them and how to support staff and employers transition, Understanding EPA and how to prepare learners and employers. For those requiring more formal training, NOCN qualifications in Assessing, Internal Quality Assurance, Education and Training and External Quality Assurance may fit the bill.

The courses have been designed to equip individuals with the knowledge and practical skills required to meet the qualification requirements and enable them to effectively carry out the applicable roles once they have completed and achieved the chosen course.

All of our CPD and Training is currently delivered online via remote workshop with individual support sessions to assist you to achieve, please see the links below for more information.

One Awards Training can also provide bespoke CPD sessions to meet individual centres requirements (contact us to discuss).

For more information on courses available please click the link below:

<https://www.oneawards.org.uk/events/events-accredited-training/>

NOCN Group's Educational Offer



NOCN Group offers a range of educational provision please see below:

Awarding Organisation

NOCN is one of the leading awarding organisations, offering arguably the broadest range of qualifications and alternative routes for both experienced workers and new entrants to the jobs market. From Entry Level to Level 7 and including everything from 'skills for life' topics, apprenticeships, management and Functional Skills English and maths, we advance careers and open doors to new opportunities.

End Point Assessment

NOCN is a market leading End Point Assessment Organisation (EPAO), providing End Point Assessment (EPA) for reformed apprenticeship standards. For further details and EPA charges please get in touch.

International

NOCN Group do not confine our pioneering work to UK domestic markets, but are an outward looking, international organisation dedicated to promoting skills, improving lives and boosting economies around the globe.

This includes the strategic partnership with WorldSkills UK working together to share global skills insights with businesses, education bodies and governments across the world.

Job Cards - CPCS

The Construction Plant Competence Scheme (CPCS) provides skills cards for the plant sector of the Construction and allied industries. CPCS maintains focus on ensuring that the Scheme is centred on the principles of independent, rigorous assessment of operating ability and for assurance of competence assurance, raising of standards expected in the plant sector.

SiteRight

NOCN Group now offers assured short courses via the SiteRight brand. These courses aim to provide learners with the certification that they are safe onsite. We want to help improve training and reduce health and safety risks on-site for all workers.

New for 2021 vLearn

vLearn is an innovative, learning ecosystem that supports your organisation's unique needs and brings virtual on-demand learning to life! vLearn will initially provide market-leading virtual support materials for apprentices across our most popular Apprenticeship Standards. We will then begin rolling out other key features to all areas of the group.

vLearn is developed from a deep understanding of education, designed by experienced education practitioners who are committed to providing all of our partners the highest-quality tools. Supporting you to deliver the highest quality training and education.

For more information on vlearn please visit <https://www.nocn.org.uk/vlearn/>



PART OF **nocn** GROUP

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Delivering services on behalf of

