



Dear colleague

Re: Changes to invoicing from One Awards for NOCN provision

As you can imagine with One Awards move into the NOCN Group a number of our systems have needed to be reviewed and aligned and part of this process has been the accounting software.

The alignment of the accounting software has taken longer than expected which is why you will have noticed that the August invoices have not been issued yet, it is expected that they will be sent out in the next week.

Please accept our apologies for the delay and for any inconvenience this may have caused you. Obviously although the invoice will be dated August 2018 the credit terms will commence from the date they have been issued.

As well as the delay there will be other changes that may affect some of our centres.

From 1 August 2018 all NOCN related activity will be invoiced differently, this will affect NOCN qualification and Intended Credit Value registrations including additional credits, duplicate certificates for NOCN registrations etc.

The points to note are:

- Your point of contact for any queries remains One Awards, Peterlee office on 0191 5186550
- Invoice template will be different as it will be on a NOCN version
- Bank details for payment will change.

This change only applies to NOCN activity any One Awards related activity listed below will continue to be invoiced in as previously and invoices should be paid into the current One Awards bank account.

- Access to HE Diplomas registrations and Diploma activity
- One Awards Accredited Unit registration and development
- Quality Mark Approval
- Annual Fees

If your current centre approval includes NOCN provision through One Awards a separate account for NOCN will need to be created with the same contact as One Awards but different bank details, these will be included on the invoice.

If you require any further information, please do not hesitate to contact us

Regards

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