

Access to HE Diploma Assignment Brief (Form AP3)



Provider name:	Sunshine College
Access Diploma title:	Access to HE Diploma (Counselling)
Unit title and code:	Fundamental Skills of Counselling PS1/3/AA/06G
Assignment title and number, e.g. 1 of 1 or 1 of 2 etc:	Assignment 2 of 3 - Observed Practice and Personal Evaluation.
Assessor name:	Jane Brown

Assignment briefing and mapping to unit:

Your task is to participate in counselling skills triad session with your peers. Each triad will consist of a listener (counsellor), speaker (client) and observer. The observers role is to comment on the counselling skills they notice the listener is using and to provide feedback that identifies what the listener is doing well and where they might improve.

It is important that you are able to understand the role of the observer and the process of feedback (Learning Outcome 2). In order to do this your tutor will assess you whilst you are in the role observer and your ability to give feedback to a listener in an appropriate way on their use of counselling skills. You need to **demonstrate** observational skills and give **effective** feedback (2.1).

Following your observed assessment you will be required to produce a 500 word (approximately) **evaluation** of the role of an observer based upon self-reflection and the feedback you have received (2.2)

As this is a reflective piece you can speak in the first person however you should adopt an academic style and reference where appropriate using the Harvard referencing style.

Assignment hand out date:	
Assignment submission deadline date:	
Draft(s) permitted: Yes/No <i>If yes, include deadline date(s) for draft(s)</i>	No

Mapping to Unit

This assignment covers the following learning outcomes & assessment criteria.

LO2 Understand the role of the observer and the process of feedback
AC 2.1 Demonstrate observational skills and give effective feedback
AC 2.2 Evaluate the role of an observer based upon self-reflection and feedback

Grade descriptor:	2a and c Application of Knowledge
The student, student's work or performance:	
For a pass:	Meet the assessment criteria to achieve the learning outcomes for the unit
For Merit:	<p>a. makes use of relevant</p> <ul style="list-style-type: none"> • ideas • perspectives <p>and</p> <p>c. very good levels of</p> <ul style="list-style-type: none"> • insight <p>Contextualisation:-You should ensure that the approach adopted for the delivery of feedback has a clear rationale and follows an appropriate format. Your written work should explore the ideas that informed the delivery of the feedback drawing on appropriate perspectives. Strengths and areas for development in own performance in delivering feedback should be explored with some links to relevant perspectives.</p>
For distinction:	<p>a. makes use of relevant</p> <ul style="list-style-type: none"> • ideas • perspectives <p>and</p> <p>c. excellent levels of</p> <ul style="list-style-type: none"> • insight <p>Contextualisation: - In addition to the above you should link your ability to provide feedback to your own competence in the use of counselling skills and how this may influence the quality of feedback given.</p>

Grade descriptor:	3a and c Application of skills
The student, student's work or performance:	
For a pass:	Meet the assessment criteria to achieve the learning outcomes for the unit
For Merit:	<p>a generally selects appropriate</p> <ul style="list-style-type: none"> • skills <p>with</p> <p>c. very good levels of</p> <ul style="list-style-type: none"> • confidence • efficiency <p>Contextualisation:- The feedback provided appropriately addresses strengths and areas for development in the listener's use of counselling skills. The feedback may focus generally on what went well but may be vague in terms of areas for development. Examples may be given to the listener which illustrates what they did well and areas</p>

	for improvement but may be delivered in a way that is generally focused on praise rather than opportunities for development.
For distinction:	<p>a consistently selects appropriate</p> <ul style="list-style-type: none"> skills <p>with</p> <p>c. excellent levels of</p> <ul style="list-style-type: none"> confidence efficiency <p>Contextualisation: - The feedback provided appropriately addresses strengths and areas for development in the listener's use of counselling skills. Examples of skills used by the listener will be provided which illustrate what the listener did well and areas for improvement. Feedback will be delivered that gives the listener scope for development. Feedback will be delivered sensitively providing equal measures of challenge and support.</p>

Grade descriptor:	7c: Quality
The student, student's work or performance:	
For a pass:	Meet the assessment criteria to achieve the learning outcomes for the unit
For Merit:	<p>c. taken as a whole, demonstrates a very good response to the demands of the brief/assignment</p> <p>Contextualisation: - You should ensure you address each aspect of the assessment criteria giving equal weight to each aspect. The work should have a clear academic style but there may be some minor issues with the way ideas are expressed and with the general delivery of the practical aspect.</p>
For distinction:	<p>c. taken as a whole, demonstrates an excellent response to the demands of the brief/assignment.</p> <p>Contextualisation: - Correct terminology should be used throughout and equal weight given to performance in the written and practical components of the assessment. There should be a consistent academic style throughout the written work and effective delivery of observation skills.</p>

Declaration: I confirm that this assignment is my best attempt and all my own work and that it conforms to the course policy on plagiarism.		
Print name:	Student signature:	Date: