

# Access to HE Diploma Assignment Brief (Form AP3)



<b>Provider name:</b>	Sunshine College
<b>Access Diploma title:</b>	Access to HE Diploma (Counselling)
<b>Unit title and code:</b>	Fundamental Skills of Counselling PS1/3/AA/06G
<b>Assignment title and number, e.g. 1 of 1 or 1 of 2 etc:</b>	Assignment 3 of 3 - Video recorded session and reflective commentary
<b>Assessor name:</b>	Jane Brown

## Assignment briefing and mapping to unit:

This assessment consists of two components; first you will be assessed on your ability to use a range of active listening skills (Learning Outcome 4) through video recorded role play skills sessions where you **demonstrate** the use of active listening skills in two different situations (4.1).

To do this you will be provided with a series of role play scenarios and will work with your peers in triad skills groups. Each triad will consist of a listener (counsellor), speaker (client) and observer. Each group member will produce their own recording **demonstrating** their use of counselling skills in the role of listener (counsellor) in two separate scenarios. You will submit two recordings of approximately 10 minute duration for assessment.

Second, you will produce a reflective essay which shows understanding of your own level of active listening skills (Learning Outcome 5). To do this you will **evaluate** you own level of active listening skills (5.1) across the two scenarios. The written evaluation should be approximately 1000 words in length and **evaluates** your own level of active listening skills. This means that you should be discussing how effectively you use active listening skills, what your strengths are and any areas for development.

<b>Assignment hand out date:</b>	
<b>Assignment submission deadline date:</b>	
<b>Draft(s) permitted: Yes/No</b> <i>If yes, include deadline date(s) for draft(s)</i>	NO

## Mapping to Unit

This assignment covers the following learning outcomes & assessment criteria.

LO4 Use a range of active listening skills  
AC 4.1 Demonstrate the use of active listening skills in at least two different situations

LO5 Understand own level of active listening skills  
AC 5.1 Evaluate own level of active listening skills

<b>Grade descriptor:</b>	<b>2a and c Application of Knowledge</b>
The student, student's work or performance:	
<b>For a pass:</b>	Meet the assessment criteria to achieve the learning outcomes for the unit
<b>For Merit:</b>	<p>a makes use of relevant</p> <ul style="list-style-type: none"> <li>• ideas</li> <li>• concepts</li> </ul> <p>and</p> <p>c <b>very good</b> levels of</p> <ul style="list-style-type: none"> <li>• insight and</li> <li>• analysis</li> </ul> <p>Contextualisation:-You should ensure that the approach adopted for the delivery of skills has a generally clear rationale which is explored in your written work. Your work should explore the range of skills used drawing on appropriate concepts and skills knowledge. Strengths and areas for development in own performance in use of active listening skills should be explored with some links to relevant perspectives.</p>
<b>For distinction:</b>	<p>a makes use of relevant</p> <ul style="list-style-type: none"> <li>• ideas</li> <li>• concepts</li> </ul> <p>and</p> <p>c <b>excellent</b> levels of</p> <ul style="list-style-type: none"> <li>• insight</li> <li>• analysis</li> </ul> <p><b>Contextualisation:</b> - You should ensure that the approach adopted for the delivery of skills has a clear rationale which is explored in your written work. Your work should explore the range of skills used drawing on appropriate concepts and skills knowledge. Strengths and areas for development in own performance in use of active listening skills should be explored with clear links to relevant perspectives and suggestions for continuing skills development.</p>

### Grading information for this assignment

<b>Grade descriptor:</b>	<b>3a and c Application of skills</b>
The student, student's work or performance:	
<b>For a pass:</b>	Meet the assessment criteria to achieve the learning outcomes for the unit
<b>For Merit:</b>	<p>a. <b>generally</b> selects appropriate</p> <ul style="list-style-type: none"> <li>• skills</li> <li>• techniques</li> </ul> <p>with</p> <p>c <b>very good</b> levels of</p> <ul style="list-style-type: none"> <li>• accuracy</li> </ul>

	Contextualisation: - There should be a variety of skills demonstrated drawing mostly on basic counselling skills with some advanced counselling skills. Appropriate skills should be selected which are generally consistent with the theoretical model of the course and should demonstrate very good levels of accuracy in terms of response to client issues but may be in a minor way limited or where alternative skills may have given a better outcome.
<b>For distinction:</b>	<p>a. <b>consistently</b> selects appropriate</p> <ul style="list-style-type: none"> <li>• skills</li> <li>• techniques</li> </ul> <p>with</p> <p>c. <b>excellent</b> levels of</p> <ul style="list-style-type: none"> <li>• accuracy</li> </ul> <p><b>Contextualisation:</b> - There should be a variety of skills demonstrated drawing on both basic and advanced counselling skills. Appropriate skills should be selected which are consistent with the theoretical model of the course and should demonstrate excellent accuracy in terms of response to client issues.</p>

<b>Grade descriptor:</b>	<b>7c: Quality</b>
The student, student's work or performance:	
<b>For a pass:</b>	Meet the assessment criteria to achieve the learning outcomes for the unit
<b>For Merit:</b>	<p>c. taken as a whole, demonstrates a <b>very good</b> response to the demands of the brief/assignment</p> <p>Contextualisation: - You should ensure you address each aspect of the assessment criteria giving equal weight to each aspect. The recordings of each session should generally conform to the time limit set. The written work should have a clear academic style but there may be some minor issues with the way ideas are expressed and with the general delivery of the practical aspect.</p>
<b>For distinction:</b>	<p>c. taken as a whole demonstrates an <b>excellent</b> response to the demands of the brief/assignment</p> <p>Contextualisation: You should ensure you address each aspect of the assessment criteria giving equal weight to each aspect. The recordings of each session should conform to the time limit set. The written work should have a clear academic style and ideas clearly expressed and with the general delivery of the practical aspect.</p>

<b>Declaration:</b> I confirm that this assignment is my best attempt and all my own work and that it conforms to the course policy on plagiarism.		
Print name:	Student signature:	Date: